



KHUAT QUANG HUY

0817151948 | huykhuat.work@gmail.com | <http://linkedin.com/in/huy-khuat> | <https://linktr.ee/Potatota>

3 conner 360/3 La Thanh Road, Dong Da District, Hanoi, Vietnam

Aimed with sole goal to contribute to the development and stability of society and social construct, pursuing using my specialities in Marketing, International/Public Relations and Graphic Design.

Work Experiences

- YBOX - Hanoi, Vietnam** Aug 2022 - Present
Human Resources Intern
- Implementing and building HR construct for sub-projects
 - Report and strategy development
 - Liason between YBOX and appointed projects
- Vietnam International Arbitration Center - Hanoi, Vietnam** Aug 2022 - Present
Technical and Content Collaborator
- Translating contents for mass social media publications
 - Designing and technical creation of Media products, for Marketing consumption
 - Gathers materials for Digital Marketing construct of the contest
- Swinburne Vietnam - Hanoi, Vietnam** May 2022 - Jul 2022
Marketing Ambassador
- Develop marketing strategies, utilising High School and University connection, enhanced with Social Media tools to promote contest's content.
 - Joining contest's events organisation, operating and supporting event management.
 - Promoting Swinburne Vietnam as an ambassador.
- Developh Vietnam - Hanoi, Vietnam** Jun 2020 - Apr 2021
Marketing Specialist
- Develop marketing strategies and pursuing them.
 - Support events coordinations and management.
 - Create digital contents for mass digital media uses.

Education

- Staffordshire University - Hung Yen, Vietnam** Aug 2022 - Apr 2025 (Expected)
Bachelor Degree in Marketing Management
- 40% scholarship winner.
 - HR Member of FEQUAL.
 - MarCom Officer of BUUV Student Association Committee




Organisational

- SHINE YOUR SMILE - Quang Tri, Vietnam** Jul 2022 - Present
Mentor
- Mentoring around critical thinking and public speakings for students
- Perhe: Lien - Hanoi, Vietnam** Aug 2021 - Mar 2022
Finance Member
- Managing expenses and incomes of organisation
 - Strategic MOU and sponsors connection
 - Market investigation
- Etoile Project - Hanoi, Vietnam** May 2021 - Jan 2022
HR Member
- Managing members' efficiency and mutuality
 - Organising bonding session or events
 - Ensuring mutual understanding

PR Member

- Public Relations and Media Creations
- Community Outreach and establish connection with other organisations
- Support event management

Others

- **Achievements** (2021): 7.5 Overall of International English Language Testing System (IELTS)
- **Soft Skills**  (2022): Top 20% Teamwork Skill Test by TopCV
- **Modules Taken**  (2021): Use Canva to Design Digital Course Collateral by Coursera
- **Modules Taken** (2021): Tech-era Mindset by HOCMAI and Meta
- **Modules Taken**  (2022): Develop a Company Website with Wix by Coursera